



# Steyning Grammar School

## Behaviour Expectations Parent Guide



**Enjoy Respect Achieve**

## Our Ethos

Our core values, ENJOY RESPECT ACHIEVE, are at the heart of everything we do. Character is central to Steyning Grammar School. We believe that developing these character traits leads to improved learning outcomes and kindness towards others in the world around them.



**Live life in all its fullness and *flourish* as God intended  
- John 10 v10.**

## Rewards and sanctions

At our school students may receive a range of rewards, praise and privileges, both individually and via their tutor or year groups. Recognition in the form of ERA points are recorded on ClassCharts.

## Conduct in lessons

At SGS, no student has the right to disrupt the learning of others. Disruption free classrooms enable the teacher to teach, and the student to learn.

Our simple, easy to follow and high expectations for all students in all lessons are:

1. Smart start (on time, bring all equipment, correct uniform)
2. Be polite, kind to all and listen to the speaker (ENJOY)
3. Follow all instructions first time, every time (RESPECT)
4. Work hard and help others to learn (ACHIEVE)
5. Complete all home learning

Our teachers use **warn, move, remove** in lessons to support a disruption free environment. A warning is issued along with a rule reminder if a student is not meeting expectations. Further disruption will lead to seat move within the room, and behaviour point for *disruption of learning*. If there is further disruption, the student will be sent to the referral room (another classroom) or may be On Called. If a student is On Called they will be taken to the Reflection Room.

# Conduct outside of lessons

We expect our students to be in the right place at the right time, doing the right thing. We have clear expectations of students outside of lessons in order to ensure that their conduct is orderly and safe at all times.

**Our simple, easy to follow and high expectations for all students outside lessons are:**

1. Uphold the school ERA values during all social times
2. Be polite and kind in the way you treat others
3. Follow all instructions the first time, every time
4. Move with pace and purpose at lesson changeovers and visits to the toilet or water-fountain should be taken at break/lunch times
5. Follow our corridor culture at changeover times: calm voices, kind language, walk on the left, purposeful movement

## Detentions

The school operates next day detentions following the end of the school day on Tuesdays, Wednesdays and Thursdays of up to one hour when students are able to catch late buses home. Please note that detentions are not negotiable. Students who fail to attend an after school detention will be placed in the Reflection Room the following day. Parents/carers will be notified by ClassCharts when a student is issued with an after school detention.

## Reflection Room

Once referred to the Reflection Room, students are directed to stay there for between 1 and 5 periods, dependent on the reason for their referral. Students will always lose at least one 'social time' when referred to reflection. Parents will be alerted to inform them that their child has been referred to the Reflection Room. The student will be expected to reflect upon their behaviour and apologise sincerely. Students who fail to do this will complete additional time in the Reflection Room. Whilst in the Reflection Room, students will complete appropriate learning linked to the curriculum either on their iPads or using paper resources.

# Bullying

At Steyning Grammar School we believe that every child has the right to feel safe and secure, to learn in an environment where bullying is not tolerated. We aim to create and maintain an ethos in which students feel safe to report bullying and confident in our ability to deal with bullying quickly and effectively. We take all claims of bullying extremely seriously, resolve individual issues promptly, fairly and with a view to teaching positive behaviours for the future.

See our specific Anti-Bullying Policy for further information.

# Equipment

All students are required to bring their own equipment to school every day and it should be carried in a bag of suitable size. This equipment will be checked by their tutor. Every student is expected to bring the following basic items of equipment for every lesson, every day:

- Pencil case (pen, pencil, ruler, rubber, green pen)
- Maths equipment (scientific calculator, protractor, set square and compass)
- Reading book
- Water bottle
- iPad and portable power bank with a lead (*students who do not own iPads are able to borrow one from the school for lessons*)

# Mobile Phones

The use of mobile phones and ear phones (including air pods) is banned during the school day from the first bell until the last bell. They must be kept in the students' school bags, at the owner's own risk, and remain switched off during the school day. Should a student be caught using the phone/device or has it outside their school bag without permission, the following will occur: they will be confiscated, placed in the school office and can be collected at the end of the day. If a student is wearing air pods/headphones during the school day, their mobile phone will be confiscated until the end of the school day.

We ask that phones are not seen and not heard, therefore they will not be taken away. There are reminders of this around the school.

There should be no direct communication between students and parents during the school day via personal devices. If required, students can contact parents and vice versa via our school offices.





## Smoking/vaping

No student will smoke/vape on Steyning Grammar School site or when dressed in the uniform of our school. If a student smokes/vapes or chooses to associate with smokers/vapers the consequences will be as outlined below:

- Smoking/vaping/associating with students who do, will lead to a fixed term suspension.
- Refusal to hand over smoking/vaping paraphernalia when instructed to will lead to a fixed term suspension.
- All tobacco, vaping and related paraphernalia will be destroyed.

## Off-site behaviour

Whilst our interest in our students' wellbeing and our desire to support them extends beyond the school premises and hours, any incidents of poor behaviour that occur outside of School will not usually be a matter for the school to address save where students are found to be bringing the school into disrepute, in which situation the School reserves the right to take action.

Whilst in uniform or on their way to or from school (whether in or out of uniform), students are deemed to be representatives of the school and are therefore subject to similar expectations as they would be in school.

Social media use outside of school can often have an impact on relationships and conduct within school. Parents and guardians are encouraged to monitor and openly discuss their child/children's social media use and the School has and will continue to provide advice and resources to support this as well as educating and advising students in school about responsible use of the internet.

