



**Steining Grammar School
& Sixth Form College**

Day & Boarding

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Headteacher: Mr A Timmons

Casual Exam Invigilator

£13.45 per hour

Start Date: 22nd February 2027

Steining Grammar School is a unique, successful and dynamic learning community with our 'Journey to Excellence' built on traditions of excellence and highest expectations. Combined with a commitment to innovation and new thinking – we support our students in being the best they can be, ultimately, preparing them for their futures. In joining us, you will benefit from being part of a multi-academy trust, offering the support of experienced colleagues across the Bohunt Education Trust schools, where there are greater opportunities for career progression for those with both potential and aspirations.

We are looking to appoint quick thinking, flexible and reliable team-orientated Exam Invigilators, to join our friendly, well established team. Successful applicants must be available to offer a minimum of 5 exam sessions a week (term time only) during the busy 7 weeks of summer public exams and 8 weeks of internal trial exams, equally spaced across the year. Living locally (within a 20 minute drive for example) would be an advantage. Sessions start promptly at 8:30 am, and either 11.15am or 12:30 pm and usually last between 2.5 to 3 hours.

For further details or to make an appointment prior to applying please contact SGS Recruitment Team on 01903 814555, or by email recruitment@sgs.uk.net. Please note, our emailed replies tend to go into Spam.

Early applicants are welcome and we reserve the right to interview and appoint should a suitable applicant apply before the closing date.

To apply please visit our School Vacancy Page <https://www.sgs.uk.net/about/vacancies/> Please download an application form and send this to recruitment@sgs.uk.net

Closing date: 9.00am Monday 23rd November 2026. Interview date: Monday 30th November 2026. For successful candidates, the 3 hour training course will take place Monday 7th December 2026 am.

We welcome people of all faiths and those that are committed to these values. We recognise that we have under-represented groups within our workforce. As part of our commitment to diversity and equality of opportunity we are actively encouraging applications from under-represented groups such as returning parents or carers who are re-entering work after a career break, people who are LGBT+, from Black, Asian and Minority Ethnic backgrounds, with a disability, impairment, learning difference or long-term condition, with caring responsibilities, from different nations and regions and those with a lived experience of poverty as well as any other under-represented group in our workforce.

Appointments will be made subject to pre-employment checks, receipt of satisfactory references enhanced DBS check including online/social media checks. The school is committed to safeguarding and promoting the welfare of young people.



Proud to be part of the Bohunt Education Trust